

BY- LAWS
NASSAU COUNTY BEEKEEPERS ASSOCIATION

(Reviewed & Adopted January 23rd, 2023)

ARTICLE I Name:

The Association shall be known as Nassau County Beekeepers Association, Inc., a Non- Profit Corporation. Address : 27095 Swearingen Road, Hilliard Fl. 32046

ARTICLE II: PURPOSE AND FUNCTION

1. The purpose and promotion of practical beekeeping methods, to act as an educational resource in the development and promotion of beekeeping and its methods in the public and the community.
2. To engage in all lawful/ethical purposes pertaining to the maintenance and preservation of Honey bees within Nassau County and surrounding areas.

ARTICLE III: BASIC POLICIES

The Association shall operate under section 501(c)3 of the Federal Revenue Code, or corresponding section of any future Federal tax code as a non-profit educational supporting organization. All meetings shall be conducted according to “Roberts Rules of Order”.

1. The annual dues for membership in this Association are twenty dollars (\$20)/ individual or thirty five (\$35)/ family, per year. Membership fees paid to the association are to be paid to and recorded by the Treasure. These rates shall be adjusted by vote of the membership when deemed necessary. This sum will cover membership for one year. Payment of annual dues constitutes one vote (individual) or two votes (family).
2. The membership year shall be January 1st to December 31st of each year.
3. If dues are not paid within thirty days (30) of notification the member shall be placed on the inactive list and will lose their vote until dues are paid.
4. Purchases may be made by Executive Committee members for ordinary operating expenses, i.e. clerical or other monthly needs, provided no single item exceeds fifty dollars (\$50.00). A receipt for any discretionary purchases must be given to the Treasurer.
5. Any request for funds for non-operating expenses, less than one hundred dollars (\$100) must be approved by the Executive Committee.

6. Requests for funds exceeding one hundred dollars(\$100) must be approved by a Quorum of paid Association members (present at time of the vote) and approved by the Executive Committee. All association checks will be signed by the Treasurer and one (1) other association officer.

ARTICLE VI: ELECTIONS

Elections shall be held annually. Officers shall be elected by ballot, a majority of votes cast are required to elect. In the event there is one candidate for each office, a voice vote may be conducted. The president shall appoint a committee of three members to count the ballots.

ARTICLE V: ARTICLES OF ORGANIZATION

The association exists as an association of members. The “Articles of Organization” comprised of these By-Laws, as from time to time can be amended or revised.

ARTICLE VI: OFFICERS AND EXECUTIVE BOARD

The officers of the Association shall be a President, Vice-President, Secretary, Treasurer and Membership Coordinator. In the absence of the President, the Vice-President shall act with full power of the office.

The terms of Officers shall be one year, from January 1st to December 31st of each year. Officers may serve no more than 2 consecutive - one year terms in that office, unless approved by the members.

SECTION 1.

President:

Shall act as presiding officer at all meetings of the Association and the Executive Committee, and shall have general supervision over the affairs of the Association, subject to direction and control of the Board. With the advice and consent of the Executive Committee, the President shall appoint members to serve as a Special committee if needed. With input from the membership and the board, the President shall establish meeting agendas. The President, along with the Treasurer, will sign and submit tax documents to appropriate authorities on an annual basis. The President shall guide the Association in the development and upkeep of the Associations yearly plan.

Vice-President:

Shall perform all duties of the President should the President be absent and assist in carrying out the objectives of the Association. In the event that the President is unable to perform their duties, the Vice-President moves to the Presidential roll, until a special election can be held to vote in a new President.

Secretary:

Shall keep proper records of all meetings and other transactions of the Association. Issues notices for all meetings and perform such other duties as prescribed by the Association and the Executive Committee. Work with the Membership coordinator to maintain yearly active and inactive membership lists. In the event of Amendments of the Associations Constitution or By-Laws, the Secretary is responsible for updating and distributing to the members of the Association.

Treasurer:

Shall be custodian of the Association's funds, receive all membership and affiliation dues and other income. They will make a statement of the Association accounts, showing balance on hand at each monthly meeting and give an annual accounting of monies collected and expended at the annual meeting. The Treasurer shall make all deposits and withdrawals in an Executive Committee agreed upon local bank. The Treasurer shall maintain yearly tax documents, obtaining signatures and submitting President approved tax documents to the appropriate authorities on an annual basis. The president may make such changes in the conduct of the Association's finances as may be needed, with the approval of the members. Upon approval of the President, the Treasurer shall provide office supplies to the Secretary and Officers of the Association.

Membership Coordinator

Partnering with the Secretary and Treasurer, the Membership Coordinator shall maintain active and inactive membership lists. The Membership Coordinator will also act as an administrator of any Association social media accounts, post and maintain activities on those sites, with the intent of educating and generating growth of the association.

SECTION 2:

In the case of a resignation or vacancy on the Executive Board, the President shall nominate a member to fill the vacancy. The Executive Board will vote with a 2/3rd majority vote to confirm the nominee at their next regular or special Executive Board meeting. Upon confirmation, the nominated individual will assume the duties of the position.

In the event an Executive Board Member or member of the association fails to uphold their responsibilities to their position, the issue can be brought before the active members of the Association with recommendation of replacement due to non compliance to the responsibilities. In addition, if an Executive Board member fails to attend three (3) consecutive meetings without notification of extenuating circumstances, the position can be considered vacant and the President can act to nominate a member to fill the vacancy.

ARTICLE VII: SPECIAL COMMITTEES

Special committees shall be appointed by the President as needed, with the advice and consent of the Executive Board.

ARTICLE VIII: AMENDMENTS

These By-Laws may be amended by two-thirds vote of the members present at any regular or special meeting called for that purpose. When amendments are made and ratified, they will be incorporated and printed. Copies shall be made available upon request.

ARTICLE IX: DISSOLUTION

Any dissolution of the Association and termination of its affairs shall take place in the following manner:

1. The Executive Committee shall adopt a resolution, recommending that Nassau County Beekeepers Association be dissolved and that such dissolution be submitted for a vote at a special meeting of the members with voting rights. A notification must be sent to all voting members, at least 30 days prior to the special meeting, stating the purpose of the meeting, asking them to consider dissolving the the Association.
2. Approval of the dissolution of the Association shall require presence of a quorum and the affirmative vote of at least two-thirds of the members present with voting rights.

3. If dissolution of the Association is approved, the Association shall cease and desist from further use of its funds or representation of the name Nassau County Beekeepers Association, Inc. All of the Associations assets and property (after payment of outstanding debts and legal obligations) shall be sold and all funds shall be donated to the University of Florida IFAS Honey Bee Research and Extension Laboratory in Gainesville, Florida